

Dulwich Cricket Club Privacy Policy

Who we are

We are Dulwich Cricket Club, part of Dulwich Sports Club Limited. Our address is Giant Arches Road off Burbage Road, London, SE24 9HP, and our phone number is 020 7274 1242.

About this Policy

This policy explains when and why we collect personal information about our members and others, how we use it, how we keep it secure, and your rights in relation to it.

We may collect, use and store your personal data, as described in this Privacy Policy and as described when we collect data from you.

We reserve the right to amend this Privacy Policy from time to time without prior notice. You are advised to check our website www.dulwichcc.com regularly for any amendments (but amendments will not be made retrospectively).

We will always comply with the General Data Protection Regulation (GDPR) and other data protection and privacy laws applicable in the UK when dealing with your personal data. Further details on the GDPR and other relevant laws can be found at the website for the Information Commissioner (www.ico.gov.uk). For the purposes of the GDPR, we will be the “controller” of all personal data we hold about you.

The type of personal information we collect

We collect and process the following information:

- Member's name, address, telephone numbers, e-mail addresses - for the purposes of our legitimate interests in operating the Club, including managing the member's membership of the Club, keeping members informed of general information concerning the Club, sending invoices for membership, match fees and coaching, and verifying the identity of members.
- Emergency contact details - for contacting next of kin in the event of emergency and protecting the member's vital interests.
- Date of birth / age related information – for managing membership categories which are age related, implementing safeguarding requirements, ensuring coach to child ratios are maintained, providing data to governing bodies such as the ECB, and performing the Club's contract with the member.
- Gender – for the purposes of our legitimate interests in making sure that we can provide sufficient and suitable facilities (including changing rooms and toilets) for each gender.

- Photos and videos of members - for putting on the Club's website and social media pages in accordance with the Club's photography and video camera policy which can be found on the Club's website, for our legitimate interests in running the Club.
- Bank account details of the member or other person making payment to the Club – for managing the member's membership of the Club and the provision of services and events, and for performing the Club's contract with the member.
- Medical conditions – for ensuring the correct level of care is available should this be required and for safeguarding purposes, for protecting the member's vital interests.

Most of the personal information we process is provided to us directly by you.

How we store your personal information

Your information is securely stored.

We will hold your personal data for as long as you are a member of the Club and for as long afterwards as is necessary to comply with our legal obligations or for the purposes of our legitimate interests associated with you having been a member of the Club. We will review your personal data every year to establish whether we are still entitled to process it. If we decide that we are not entitled to do so, we will stop processing your personal data, except that we will retain your personal data in an archived form in order to be able to comply with future legal obligations, and for the purposes of our legitimate interests.

We will never sell your personal data.

Other than as described below, we will not share your personal data with any third parties without your prior consent (which you are free to withhold). We may share your personal information with:

- other stakeholders relating to the sports played at the Club, which includes sports governing bodies, other clubs and league organisers. They will use the information for the purposes of organising matches and administering the relevant sport;
- third party service providers who will use it for the purposes described in above; and/or
- government authorities and/or law enforcement officials if required to do so by law.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact the Membership Secretary, Dulwich Cricket Club, Giant Arches Road off Burbage Road, London SE24 9HP if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at the Executive Committee, Dulwich Cricket Club, Giant Arches Road off Burbage Road, London SE24 9HP.

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>

Policy approved by Dulwich Cricket Club Executive Committee on 1 May 2024